

CONTENTS

Sections		Page
1	Name	1
2	Objects	1
3	Members	1
4	Honorary Members	1 - 2
4 :1 (i)	Active Honorary Members	2
4 (ii)	Non -Active Honorary Members	2
4 (iii)	Special Honorary Members	2
4:2 (i)	Procedure for Honorary Membership	2
5	Ordinary Members	2 - 3
6	Competition Members	3
7	Temporary Members	3 - 4
8	Application for Membership	4
9	Annual Subscription	4 - 5
10	Cessation of Membership	5
11:1	Trustees	5 - 6
11:2	Duties of the Board of Trustees	6 - 7
12:1	Members of TTASA Management Committee	8
12:2	Duties of the Management Committee	8 - 10
13:1-5	General Assembly of TTASA	10 - 11
14	Proxies	11
15	Special General Meeting	11 - 12
16	Regular Monthly Meeting	12
17:1	Duties of the President	12
17:2	Duties of the Vice President	12
17:3	Duties of the Honorary Secretary	13
17:4	Duties of the Honorary Treasurer	13 - 14
18	TTASA Funds	14
19	Competitions	14-15
20	Misconduct	15
21	Degrees of Misconduct	15 - 16
22	Members Conduct	16
23	Clubs	16 - 17
24	Motor Sport General Council	17 - 18
25	Amendments to Constitution	18
26	Bye Laws and Regulations	18
27	Anti-Doping Violations	18

TRINIDAD AND TOBAGO AUTOMOBILE SPORTS ASSOCIATION CONSTITUTION

1. NAME

The Association shall be called the TRINIDAD AND TOBAGO AUTOMOBILE SPORTS ASSOCIATION herein after referred to as TTASA , with its mailing address as P.O. Box 3063, Tragarete Road, St. James, Port of Spain in Trinidad and Tobago.

2. OBJECTS

The objectives will be to encourage, sanction and promote development of all types of Motor Sport, consistent with International standards and to exercise courtesy and safety of all phases of driving participation / competition.

In furtherance of the said objectives, but not otherwise,

TTASA may:

- a. Stimulate and encourage the public's support for Motor Sport Activities.
- b. Hold meetings, lectures, exhibitions and driving sessions.
- c. Raise funds, invite and receive contributions from person or persons, by way of subscriptions, donations or otherwise, provided that the Management Committee shall not undertake any permanent trading in raising funds for Motor Sport.
- d. Acquire by purchase, gift or otherwise and property rights or privileges necessary for the continued promotion of Motor Sport Activities.

Do all such other LAWFUL things as are necessary for the attainment of the said objectives.

3. MEMBERS

A member is a person whose name is on the Roll of Members of the Association. Members shall be four (4) categories, namely:

- (i) Honorary
- (ii) Ordinary
- (iii) Competition
- (iv) Temporary

4. HONORARY MEMBERS

Honorary Members shall be in three (3) categories, namely:

- Active Honorary Member
- Non Active Honorary Member
- Special Honorary Member

4.1 (i) **Active Honorary Member**

- (a) Any person who has rendered exemplary service to Motor Sport and TTASA may be invited by the Management Committee to accept Honorary Membership.
- (b) Such persons must be an active member of TTASA and shall be exempted from annual subscription, and will be allowed to hold office and have voting rights.

(ii) **Non Active Honorary Members**

- (a) Any person who has been an Honorary member prior to October 2010 but has not been active nor made any contributions to TTASA, and has not attended any meetings for two consecutive years or more is now deemed to be a Non Active Honorary Member. Such members are exempted from annual subscription, and will NOT be allowed to hold office and will have NO voting rights.
- (b) Any Active Honorary Member who has failed to attend any monthly meeting for a period of two years or more will automatically become a Non Active Honorary Member.

(iii) **Special Honorary Members**

- (a) Special Honorary Membership shall be bestowed to specially selected person/s by the Management Committee in whose opinion it is felt that such a title is befitting the person /s or the holder of a particular office.
- (b) This Special Honorary Membership will be initially for a period of one year subject to review.
- (c) Special Honorary Members shall have no voting rights and are not allowed to hold office.

4:2 (i) **Procedure for Honorary Membership**

After deliberations by the Management Committee, the respective member must be invited to honorary membership.

- (ii) The proposed member is then required to respond in writing.
- (iii) Upon acceptance by the member, TTASA will then confirm in writing, the member to Honorary Membership
- (iv) A Roll must be kept and updated of the Honorary Membership.

5. **ORDINARY MEMBERS**

- (a) Any person or resident of this country and over twelve (12) years of age who is duly proposed and seconded by any bona fide member of TTASA, on the appropriate form may be elected by the Management Committee to Ordinary Membership upon payment of the applicable fees and subject to Section 8 (e)
- (b) The membership fee of three hundred(\$300.00) and the annual subscription of three hundred dollars (\$300.00) shall accompany all applications for membership, which will be refunded if the application has been rejected
- (c) Annual Subscription must be paid by all members, and the deadline given as March 1st each calendar year.
- (d) Ordinary members shall be entitled to attend and vote at the General Assembly of TTASA and be elected to office on the Management Committee subject to Section 13 : 5 (f & g) .

6.. **COMPETITION MEMBERS**

- (a) Ordinary Members who have obtained an FIA (Federation Internationale De L'Automobile) license issued by TTASA, the ASN (National Sporting Authority) of Trinidad and Tobago, as Competition Drivers shall be Competition Members.
- (b) Competition Members shall be entitled to attend and vote at the General Assembly of TTASA, and be elected to office on the Management Committee of TTASA, subject to Section 13 :5 (f & g).
- (c) i All Competition Members must attend at least 75% of the total number of monthly meetings for the calendar year , must be financial, and must have a valid FIA licence (proof of registration) in order to remain eligible for association's benefits (eg: Awards, Team Selection etc.).
In the event that such a member cannot attend a meeting, he shall nominate a representative who must be a financial member of TTASA.
- ii Non financial members will not be considered for any benefits as per (C : i) above.

7. **TEMPORARY MEMBERS**

- (a) Visitors to the territory and all non-nationals may be elected to Temporary Membership for a period not exceeding nine months, subject to the payment of the applicable fees ~~(see bye-laws) Temporary Members will have no right to vote or hold office.~~
- (b) Subscription of fifty United States Dollars US\$50.00 shall be payable by all Temporary Members.

- (c) Temporary Members who hold a valid FIA License or equivalent certification in their Country of their passport, may take part in TTASA Sanctioned Competition / Events as per the applicable FIA guidelines.

8. APPLICATION FOR MEMBERSHIP

- (a) Any person who is interested in actively promoting the fundamentals of TTASA is entitled to make an application as either an Ordinary Member or Temporary Member.
- (b). Every application for membership shall be made to the Management Committee, and must be made on the prescribed form.
- (c). Every candidate applying for Ordinary Membership shall be proposed by one member and seconded by another, BOTH OF WHOM ARE PERSONALLY ACQUAINTED WITH THE CANDIDATE, AND ARE CURRENTLY FINANCIAL.
- (d). The names and addresses of all applicants, as well as the names of the proposers and seconders shall be posted by the Honorary Secretary on TTASA'S Notice Board for a period of one month, and anyone who has objection, to the election of a candidate shall inform the Honorary Secretary in writing of his / her reasons, and these shall be reported to the Management Committee.
- (e). The Honorary Secretary shall inform the candidate in writing of his / her election and shall forward a copy of the constitution to the new member.
- (f). Any candidate who has been rejected cannot be proposed again within a period of one (1) year.
- (g). The membership fee and the annual subscription shall accompany all applications for Membership. If the application is rejected only the annual subscription fee will be refunded .

9. ANNUAL SUBSCRIPTION

- (a) All subscriptions shall become due on the 1st of January each year. Any member who has failed to pay his / her subscription by the 1st of March each calendar year shall have his / her name struck off the membership list.
- l Any member whose name was struck off from the membership list for a period not exceeding two years, may be reinstated as a member (by the Management Committee) upon payment of all outstanding arrears.

- li A member who has been absent from the association for more than two years and wishes to return as a member of the TTASA; Section 8 (in it's entirety) will apply.
- (b) Any person applying for membership in TTASA. after August 31st shall pay half of the annual subscription and the full application fee.
- (c) No member shall have the power to vote at any meeting or enjoy any benefits of the Association if his /her Subscriptions is in arrears at that time.

10. CESSATION OF MEMBERSHIP

A member's membership shall be terminated:

- (a) Where the Honorary Secretary receives from the member a written resignation.
- (b) Where the member fails to pay pertinent dues by the requisite deadline.
- (c) Where a member is convicted of a criminal offence.
- (d). Where he / she is found guilty of any of the following, in relation to the Association:
 - I Unauthorized expenditure of funds.
 - li Misappropriation of funds
 - lii Failing to account for funds received
 - lv Other financial impropriety
 - V Making unauthorized comments for, or relating to the Association.
 - Vi Bringing the Association into disrepute
 - Vii Acting in a manner which is detrimental to the best interest of the Association, including, but not limited to, undermining the authority of the Management Committee, attempting to destabilize the Association, and deceiving the Management Committee or the general membership.

11. TRUSTEES:

11.1 The TTASA Board of Trustees shall comprise of a maximum of seven (7)members. After every General Assembly, a Chairperson must be elected by the Trustees within twenty one (21) days. A Chairperson cannot hold such position for more than two consecutive years.

- (a) The assets of TTASA, other than re-curent cash which shall be under the control of the Honorary Treasurer; shall be vested in the Trustees to be dealt with as the Association shall, from time to time, direct by resolution (of which a entry in the Minute Book shall be conclusive evidence).
- (b) Trustees may remain in office until death {subject to Sect. 11. 1 (c)}, though Trustees may elect to resign after serving any period in office.
- (c) A Trustee's term in office will be reviewed and documented by TTASA'S Management Committee on an annual basis concurrently with the Association's year's end report.

If a Trustee, in the unanimous opinion of the entire Management Committee, is deemed to be unable to effectively discharge his/her duties to the Association, and or is in breach of trust of any of the Association's business; his/her term may be terminated by TTASA's membership.

- (d) Upon recommendation by the Management Committee, all appointments to the Board of Trustees will be ratified by the membership at a Special General Meeting.

Eligible Candidates for nomination to the Board of Trustees are as follows:

- Past Presidents who have served with distinction
- TTASA'S Active Honorary Members

11 :2

DUTIES OF THE BOARD OF TRUSTEES

- (a) The Board of Trustees will act in an advisory capacity to TTASA Management Committee, in matters that affect the Association.
- (b) *The Board of Trustees shall have power, under specific directives of the TTASA Management Committee, to make contracts with reference to the property of TTASA with each Contract requiring a separate, specific directive from the Management Committee.*
- (c) The Board of Trustees is required to help establish procedures to assist with the resolution of Disputes with the Association.
- (d) The Board of Trustees shall be the Appeal Council to the TTASA and the Motor Sport General Council.
- i All Appeals must be made in writing with all necessary supporting documentation, and addressed to the Honorary Secretary, who will forward same to the Board of Trustees.
 - ii All Appeals must be heard within seven (7) days from the date the matter was brought to the attention of the Trustees. Upon determination of the matter, the Appeals Board will must immediately inform the Management Committee (in Writing) of its findings.
 - iii Appeals on any matter against any member shall be directly referred to the Board of Trustees for arbitration and a copy of the appeal must be forwarded to the Honorary Secretary.

- v Should an appeal be brought against a member of the Appeals Committee, such member must recuse himself / herself from the arbitration process.
- (e) The Board of Trustees decides on all matters of fundamental significance to the Association, such as;
- a vote of no confidence on any management member or management committee
 - a petition
 - the collapse of the management.
 - Or any such matter which may redound to the detriment of the association.
- (f) The Management is deemed to have collapsed when there isn't a management quorum of five elected members currently holding office. In such a case, to ensure continuity of the association's business, a Trustee or Trustees shall be appointed by the Chairman of the Board of Trustees to fill the vacant position/s to form a quorum until a Special General Meeting is held. This Special General Meeting must be held no later than three months after the management committee is deemed to have collapsed.
- (g) To exercise any powers of the Association not reserved at a General Meeting.
- (h) Proposed amendments to the constitution shall be submitted to the Board of Trustees for consultation and the findings of which are to be forwarded to the Management Committee for consideration.
- (i) At any meeting of the Board of Trustees, four (4) members shall form a quorum.
- (j) Resolutions can be passed with a simple majority of votes. The chairman has the casting vote.
- (k) All cash for current expenditure, shall be under the control of the Treasurer. All other assets inclusive of fixed deposits shall be vested in the Board of Trustees.
- (l) Where it appears to the Board of Trustees that the Management Committee has failed and / or is failing to comply with any constitutional provision/s, it may mandate the Management Committee to so comply, and / or take the necessary steps to ensure full compliance of same.
- (m) Meetings of the Board of Trustees shall not be less than quarterly.

12.1 MEMBERS OF THE T.T.A.S.A. MANAGEMENT COMMITTEE

President.....	To be elected at the General Assembly of TTASA
Vice President.....	To be elected at the General Assembly of TTASA
Honorary Secretary.....	To be elected at the General Assembly of TTASA
Honorary Treasurer.....	To be elected at the General Assembly of TTASA
Competition Chairman.....	To be elected at the General Assembly of TTASA
Member Representatives (2).....	To be elected at the General Assembly of TTASA

12:2 MANAGEMENT COMMITTEE

- (a) i The entire management of the affairs of TTASA shall be entrusted to the Management Committee.
- ii Following the General Assembly of TTASA, four members of the new Management Committee which was duly elected to office, will form part of the new directorship of TTASA; namely: the President, the Vice President, the Secretary and the Treasurer.
- iii At the sole discretion of the Management Committee, any two Trustees will also be appointed to the Directorship of TTASA.
- iv Any member who is suitably qualified or an Attorney at Law will be appointed as the Corporate Secretary.
- v Upon the resignation or termination of any of the directors who are Management Committee Member / s or Trustee / s, such members will cease to be director/s with immediate effect (ie from the date of termination or resignation). The Management Committee will immediately proceed to have such member /s replaced.
- vi Vacancies [created by (v) above] shall be filled at a Bye Election at a Special General Meeting which shall take place within three (3) months of such resignation/s or termination/s.
- vii A Trustee who is a Director and who resigns or whose membership is terminated can be replaced at the sole discretion of the Management Committee.
- (b) The President shall be the Chairman of the Management Committee. In his absence, The Vice President shall preside. In the absence of both, a Chairman shall be elected.
- (c) At any meeting of the Management Committee, five (5) Members shall form a quorum.

- (d) The Management Committee shall have the power to make regulations for the good of TTASA until such time as they are rescinded or amended by a general Meeting of TTASA.
- (e) The Management Committee shall have the power to authorize any expenditure that is necessary for the smooth running of TTASA, and shall institute an Internal Audit at least every six (6) months or when directed to do so by the President.
- (f) The Management Committee reserves the right to appoint a Disciplinary Committee as the need arises, when directed to do so by the President. This committee shall not be less than three members.
- (g) Vacancies will be filled by Bye Election at a Special General Meeting of which twenty five (25) fully financial members present shall form a quorum. Such bye election must be held no later than three months after the position became vacant.
- (h) The Management shall make the best possible decision for the sport
- (i) The Honorary Secretary shall summon a meeting of the Management Committee when instructed to do so by the President, Vice-President, or any two (2) members of the Management Committee or when in the opinion of the Honorary Secretary that there is sufficient business to warrant a meeting.
- (j) There shall be three signing officers of TTASA The President, The Honorary Secretary and The Honorary Treasurer subject to Section 18 (b) & (d)
- (k) Any member who holds administrative or executive position in any other Motor Sport Organization and or company, other than TTASA's subsidiary, cannot hold any management portfolio in TTASA.
- (L) Members of the Management Committee must attend Management meetings, and any Officer who absents himself from three (3) consecutive meetings, without having been excused shall be deemed to have abdicated office.
- (m) In determining the question of abdication however, the Management Committee must satisfy itself that the member concerned was properly informed about all meetings.
- (n) The Management Committee shall inform TTASA'S Bankers of the names of all the Trustees.

- (o) The Honorary Secretary must convene a meeting between the Management Committee and the Trustees at least one week prior to the General Assembly of TTASA for the purpose of ensuring full compliance of Section 13:4 before the General Assembly. All documents, files etc (as stated in Section 13:4) must be presented to the Trustees for vetting with a detailed listing.
- On completion of this exercise, all documents must be placed in boxes with respective labels and sealed with the signatures of both the Chairman of the Board of Trustees and the incumbent President.
- These documents will then be secured by the Board of Trustees who will be responsible for the handing over of these documents to the new management on the day of the General Assembly Election of Officers.

GENERAL ASSEMBLY OF TTASA

13:1

The General Assembly of TTASA shall be held on the second Wednesday of July, every two (2) years, at a venue to be announced and confirmed at least twenty one (21) days in advance.

13:2

A representative from the Ministry of Sport may be invited by the Honorary Secretary to attend and oversee the general running of the General Assembly.

13:3

At the Biennial General Assembly of TTASA the business shall include:

- (a) A report of the works of TTASA which shall be presented by the President.
- (b) Presentation of the audited accounts by the Honorary Treasurer.
- (c) Presentation of Competitions Department Report
- (d) Election of Members to the Management Committee.
- (e) Appointment of Certified Auditor /s for the ensuing term
- (f) Consideration of any other business , of which due notice was given.
- (g) Whenever necessary, the consideration of and voting on proposals to alter or amend this Constitution in accordance with Section: 11. 2 (h) whereby only financial members may vote.

13:4

At the end of the General Assembly of TTASA Meeting, all documents, Association's Property, files, correspondences including FIA etc; pertaining to TTASA and it's activities, **MUST** be handed over immediately to the newly elected members with the appropriate notes, records, explanations and matters that require urgent attention and follow-up. Any member who fails to comply will be subject to disciplinary (as per Section 21:h).

13:5.

Nomination and Election of Officers:

- (a) The President shall have the option to remain in power for two (2) terms, subject to a Vote of "No Confidence" by the membership of TTASA and shall not hold office For a period exceeding three (3) terms
- (b) For the appointment of members to the Committee, the appointment of auditors

and any other business, members shall be given twenty one (21) days notice in writing.

- (c) All elections shall be by secret ballot.
- (d) All members under Section 4, 5 and 6 are entitled to vote
- (e) At the General Assembly of TTASA twenty five (25) fully financial members present shall Form a quorum.
- (f) Ordinary Member / Competition Member / Active Honorary Member/ Trustee wishing to propose a member (s) to the new management committee for the new term, must be financial (with the exception of Active Honorary Member / s and Trustee/s) and must have the written approval of the member (s) selected and must be proposed and seconded in writing at least six (6) weeks before the date of the General Assembly of TTASA
- (g) All candidates proposed for office on the TTASA Management, with the exception of the position of the president, must be elected to Ordinary Membership for at least one year prior to nomination , must be financial and must have attended at least 75% of the total monthly meetings for the calendar year.
- (h) All candidates proposed for the position of President must have served for at least two Terms on the Management Committee, prior to nomination.
- (i) The outgoing President shall be the ex-officio member of the new management Committee for a period of one year, without any voting rights.
- (j) Any past President, upon receiving consent from the sitting Management Committee, may have the privilege of attending any Management meeting, but without any voting rights.

14. **PROXIES**

- (a) Any member duly qualified to vote (Ref. Sect - 4:1, 5 & 6) may assign his proxy to another member who is similarly qualified to vote.
- (b) Only one proxy per person is allowed.
- (c) Each proxy must be accompanied by a form of identification for purposes of authenticity.

15. **SPECIAL GENERAL MEETING**

- (a). The Honorary Secretary shall convene a Special General Meeting whenever instructed to do so by the President or on the written requisition of the Committee, or on the

requisition of twenty five Financial members, and such requisition shall state the business to be transacted at such a meeting.

- (b). The Honorary Secretary shall notify all members fourteen (14) days before the meeting date.
- (c). At a Special General Meeting, twenty five members present will form a quorum.

16. REGULAR MEETINGS

- (a). Regular meetings shall be held on the second Wednesday of each month at 8.00pm; And such meetings will be held at a pre-arranged venue. At a regular monthly meeting twenty (20) members will form a quorum.
- (b). At 8.15pm, if the quorum is not met, the Management Committee has the option to cancel the Monthly meeting, subject to a motion to waive this clause, to be proposed by the President or the Chairman, and duly seconded by a financial Ordinary Member.
- (c). Members must attend at least 75% of all monthly meetings and must be financial to be entitled to vote at a Special General Meeting or the General Assembly of TTASA, unless a valid reason is given in writing for each absence.

17.1 DUTIES OF THE PRESIDENT:

- (a) The President shall preside over and chair all monthly meetings. It shall be his / her prerogative to chair any Committee meeting in his or her capacity of ex-officio member.
- (b) The President shall maintain order and decorum at every meeting and shall be held responsible for the discipline of the membership under his control.
- (c) The President will be held responsible for the efficient and harmonious working association including the financial stability.
- (d) Where the circumstances require, and after consultation with the Vice President or Secretary, the President may make urgent decisions on behalf of the Association.
- (e) The President shall be empowered to draw cheques on the Committee's Account, subject to Section 18 (b) & (d).

17.2 DUTIES OF THE VICE – PRESIDENT:

To act for the President in the absence of the President.

(Last Amended - July 13th 2011)

17.3 DUTIES OF THE HONORARY SECRETARY:

The Honorary Secretary shall:

- (a) Conduct the Correspondence of the Association.
- (b) Keep a record of all correspondence received by and emanating from the Association and present it to the President within 24 hours for vetting.
- (c) Convene all meetings.
- (d) Keep records of attendance and proceedings at meetings of the Management and the Association and prepare minutes thereof in the Minute Book of the Association.
- (e) Keep a roll of Members of the Association
- (f) Be empowered to draw cheques on the Association's Account, (subject to Section 18 (b) and (d) and shall perform all such functions as may be delegated to him / her by the Management.
- (g) Shall summon a meeting of the Management Committee when instructed to do so by the President, Vice -President or any two (2) members, or when in the opinion of the Honorary Secretary that there is sufficient business to warrant a meeting.
- (h) The Honorary Secretary shall also act as the Secretary of all race meetings held at any approved racing location and shall be the Secretary to the Race Director.

17.4 DUTIES OF THE HONORARY TREASURER:

- (a) The Honorary Treasurer will be responsible for all monies of the T.T.A.S.A.
- (b) He / she shall keep proper accounts, as will enable him / her upon reasonable notice to present to the Management and the Association, at any time, a reasonably accurate figure of the accounts of the Association. The Management Committee shall direct and authorize the meeting of expenses from time to time, when necessary.
- (c) The Honorary Treasurer shall be responsible for all documents that pertain to the accounts of the T.T.A.S.A. and shall present the same documents and books for inspection by the auditors.
- (d) The Honorary Treasurer shall produce the audited balance sheet and statement of account at the General Assembly of TTASA.

- (e) The Honorary Treasurer shall be empowered to draw cheques on the Association's Account (subject to Section 18 (b) and (d) and shall perform all such functions as may be delegated to him / her by the Management.

18. T.T.A.S.A. FUNDS:

- (a) The Honorary Treasurer shall deposit all T.T.A.S.A. Funds in the Association's Bank Account, with such commercial bank as the Management Committee shall decide within three (3) working days upon receipt of such funds.
- (b). T.T.A.S.A. funds shall be withdrawn only with the signature of the Honorary Treasurer and Any of the other signing officers.
- (c) The Accounts shall be audited by an auditor appointed at the General Assembly of TTASA.
- (d). The Management shall authorize in writing the President, the Honorary Secretary, and the Honorary Treasurer of the Association to sign cheques on behalf of the Association. All cheques must be signed by no less than two of the three authorized signatories subject also to Section 18 (b)
- (e). All monies raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose, provided that nothing herein shall prevent reasonable out-of-pocket expenses.

19. COMPETITIONS:

- (a) All Competitions will be held within the framework of the competition regulations. A Competition Committee comprising of the Competition Chairman (Motor Sport Competition Coordinator and two (2) members shall be presented to the Management Committee within fourteen (14) days of the General Assembly of TTASA and will be responsible to the Management Committee for the organization and running of all motor sport events, subject to ratification of the Management Committee.
- (b). The Competitions Chairman (Motor Sport) and or the President / Vice President will be the TTASA representative to the Motor Sport General Council.
- (c) The Competition Chairman shall organize any function for the successful promotion of Motor sporting activities.
- (d). The Competition Committee shall be headed by the Competition Chairman (Motor Sport) who shall notify members of the Competition Committee in writing or otherwise of the Meetings when required, the venue and the purpose of the meeting.

- (e). All TTASA competitions shall be governed by the rules and regulations of the T.T.A.S.A. which shall be drawn up by a joint committee comprising of the Management Committee and the Competition Committee and shall be guided by the rules and regulations of the FIA.
- (f). i TTASA'S primary role will be that of Administering motor sport. A separate Limited Liability Company which will be a subsidiary of TTASA , will have the sole function of executing TTASA'S commercial business of motor racing, inclusive of the formulation of advertising strategies, public relations and event promotions.
All these actions will be guided by TTASA'S policy for improvement and development of All Motor Sport in Trinidad and Tobago.
- ii This subsidiary will have its own Board of Directors. TTASA'S Management Committee reserves the right to nominate suitable directors who could also be businessmen not necessarily affiliated to TTASA.

20. MISCONDUCT:

Should any member of T.T.A.S.A. be found guilty of misconduct at TTASA meetings or any other place where a motor sport meeting /event/function is being held, which when brought to the attention of the Management Committee, having brought the T.T.A.S.A. into disrepute, the Management Committee will, the Honorary Secretary to convene a General Meeting to consider the Matter, and if voting by secret ballot, thirds (2/3) or more of the members present decide that the name of such member/s be removed from the Register, that member/s will no longer be a member.

21. DEGREES OF MISCONDUCT

(a). Disrespect to the Chairperson:

- i *Expulsion from meeting, from any meeting of the T.T.A.S.A.*

(b). Abusive / Threatening / Foul language to the Chairperson, Committee Member or Ordinary member:

- i *Expulsion from the meeting, suspension from one other meeting plus a fine of TT\$100.00*

(c). **Physical Abuse:**

- i *Expulsion from the Association without the need for a Special General Meeting.*

(d) **Acts of fraud :**

- i *Expulsion from the Association without the need for a Special General Meeting, and referred to the Fraud Squad*

- (e) **By Unauthorized expenditure of the Association funds. [violation of Section 12:2 (e)]-**
 | *Expulsion from the Association without the need for a Special General Meeting.*
- (f). **By Unauthorized commitment / s for or on behalf of the Association-**
 | *Expulsion from the Association without the need for a Special General Meeting.*
- (g). **Financial Impropriety:**
 | *Expulsion from the Association without the need for a Special General Meeting and the appointment of an Independent body for the recovery of such finances.*
- (h). **For violation of the Constitution - Section 13:4:**
 | *Such member / s will be expelled from the Association for a period of one year and will be debarred from holding any Management position in the future for three years.*

22.

MEMBERS CONDUCT:

- (a) Any member who resigned in good faith can apply for reinstatement.
- (b) Any member who has been struck off the Register for misconduct or otherwise may re-apply after a period of three (3) years, or as decided by the Management Committee for a period up to life upon proper investigation.
 During the period which that individual remains a non-member he / she will also be debarred from all activities and competitions of: the T.T.A.S.A, its affiliates and any other activity which comes under the purview of the ASN / NSO.

23.

CLUBS

- (a) **Affiliated Club:** a body engaged in motoring activities and affiliated to TTASA as a club to be affiliated. A Mandatory requirement being that the club seeking affiliation is a non-profit entity registered with the Ministry of Sport and be bound by the International Sporting Code. TTASA reserves the right to grant, defer or refuse affiliation.
- (b) **Voting Club:** An affiliate Club which at the discretion of TTASA, has voting powers on the relevant Motor Sport General Council of TTASA. In the event of the membership of such a club, as shown in the annual declaration of membership, falling below twenty five (25) for any year, such club shall be reduced to non-voting status until such time as it again reaches twenty five (25) in any one year, in which case it shall forthwith be reclassified.
- (c) **Non-Voting Club:** An affiliate club which has the right to be represented and to debate at TTASA Motor Sport General Council meetings, but has no voting power.

(d) **Enthusiast Club:**

- i. Each club affiliated with TTASA as an Enthusiast Club will be considered only as non-voting club at all times.
- ii. **Associated Body:** An association, club or group of clubs which does not organize motor sporting events and whose members are generally members of TTASA, and which organization has an affinity with TTASA.
Membership of such an organization shall not be bestowed upon members membership of TTASA, nor should they interpret the membership of their affiliated club to having the rights of a TTASA's financial member.

(e) **Recognized Body:**

An association, federation or other group of clubs etc; engaged in motor sport activities and / or which has an integral role in the conduct of motor sport and to which TTASA may assign control of a part of motor sport, in accordance with the statutes of the FIA.

24.

MOTOR SPORT GENERAL COUNCIL

- (a) Representatives to the Motor Sport General Council shall be elected within one month of the General Assembly of the TTASA which shall comprise of two (2) members of each affiliated club and two (2) members of the TTASA - one of these being the TTASA Competitions Chairman who, by virtue of his portfolio, and or any member duly qualified by training or experience.
- (b) Initially, the Chairman of the Motor Sport General Council shall be the President or the Vice President of TTASA or any person nominated by the management Committee to preside.
- (c) At the first meeting of the Motor Sport general Council after TTASA's General Assembly, a Chairman of the Motor Sport General Council and a Secretary shall be elected.
- (d) The Chairman of the Motor Sport General Council shall be rotated annually.
- (e) If in the absence of or for any reason the Competitions Chairman is unable to fulfill his Obligation, the Management Committee reserves the right to appoint a representative to The Motor Sport General Council.
- (f) The Motor Sport General Council shall hold meetings every first Monday of every Month, or as often as may deem necessary, at the existing TTASA House, or at a pre-arranged venue.

- (g) The Motor Sport general Council shall act as an Appeal Board for members who feel that they are not treated fairly.
- (h) All clubs or motoring bodies wishing to promote racing, rallying, speed trials, gymkahana or any form of speed and dexterity event or type of motor sport competition, must be an affiliate member of TTASA.
- (i) ***The proposed event must then be submitted to the T.T.A.S.A. Management for vetting*** with regards to safety and compliance to the necessary rules and regulations and the laws of Trinidad and Tobago, at least six (6) weeks prior to the event.

25. **AMENDMENTS TO CONSTITUTION**

This Constitution can be altered, added to, amended or removed only by resolution passed at a Special General Meeting or the General Assembly of TTASA. Due notice of such a change, alteration, amendments, additions or removals having been given in accordance with section 11:2 (h) & 13:3 (g).

26. **BYE LAWS AND REGULATIONS:**

TTASA shall have the power to make such bye laws and Regulations that are deemed necessary to provide for matters not articulated in the constitution. All members shall be deemed to have knowledge of and be bound by the said Bye-laws and Regulations if the same shall have been recorded in the minutes of TTASA, the production of which shall constitute an undisputed proof of the validity of such Bye-Laws and Regulations. All registered bye-laws must be further ratified at the next General Assembly of TTASA.

27. **ANTI-DOPING VIOLATIONS**

Doping is defined as the presence of a prohibited substance or its Metabolites or Markers in an Athlete's Sample.

- (a) The presence of any quantity of a Prohibited Substance or its Metabolites or Markers in an Athletes's Sample shall constitute an anti-doping violation. TTASA will be guided by the FIA anti-doping regulations.